

**HLA-WA Board Meeting**  
Feb 2, 2013  
Seattle Alzheimer's Association  
9:30 AM

**Board Members Present:** Karen Utter (Pres), Cheri Perazzoli (VP), Judi Carr (VP), Greg Bawden, Marsha Gladhart, Kate Johnson, Lilia Smith, Sandra Bunning, Elizabeth Jensen (Treas), Michael Bower, Rick Faunt, Glenda Philio (Sec), Hilary Hilscher

**Visitors:** Penny Allen, John Allen, Christine Seymour, Captioner – David Hart

**Excused Absences:** Don Gischer, Wes Brosman

**Unexcused Absences:** None

**Welcome and Introductions:** Karen Utter

**Open Meeting:** Karen

**Leadership Training Conference – Presenter:** Glenda Philio reported on Leadership Training Conference in Bethesda (Oct '12) attended by Glenda and Don Gischer and 25 others from across the country.

**Action Item: Interested leaders are encouraged to apply**

**Bylaws and Standing Rules – Presenter:** Lilia. John A. and Rick clarified definitions.

**Action Item: Job description revisions (input requested) Committee to recommend revisions to bylaws- Kate, Judi . John will work with Karen on Standing Rules.**

**Budget – Presenter:** Rick. Discussion on using form 990N. We are currently in deficit. Discussion held on possible advertising on website.

**Action Item: Kate may be able to set up advertising on website. Rick will email revised budget report to board.**

**Soundwaves – Presenter:** Karen, Marsha. Marsha is new editor and working with Hilary on newsletter. Submissions welcome. Possibly use more color on web version.

**Action Item: A subscription letter is to be sent explaining only 3 issues this year.**

**Ongoing Projects – Presenter:** Shirts for convention – Rick. Polo shirt with embroidered logo was decided. Tshirts for first time attenders? Scholarships – Karen, Rick, Cheri, Lilia. Discussion on how to award scholarships.

**Action Item: Gather sizing info and order – Rick. Scholarship committee – Elizabeth, Rick, Michael, and Lilia.**

**Raffle – Presenter:** Lilia. \$35 raised for Founder's Day

**Action Item: None**

**Minutes of last meeting – Presenter:** Moved (Rick) 2<sup>nd</sup> (Lilia) approved as amended

**Action Item: Add Judi's last name as VP.**

**Treasurer's Report – Elizabeth:** Moved (Rick) 2<sup>nd</sup> (?) approved

**Action Item: New laptops not recommended for purchase at this time. Existing laptops distributed to Glenda and Elizabeth.**

**Chapter Coordinator – Presenter:** Lilia and Karen. Snohomish and Skagit chapters have closed. New chapter started in Seattle. Tacoma Chapter now meets every other month, alternating with CI group lead by Christine Seymour. There will be a health fair in Olympia/Lacey.

**Action Item: Participate in health fair**

**Loop Seattle – Presenter:** Cheri.

**Action Item: Request looping in meeting sites. Emphasize signage. STG, 5<sup>TH</sup> Ave, and Seattle Rep offer accommodations and/or captioned performances. Attend, request accommodations, and thank them. Author Catherine Bouchon will be in Seattle for book tour – looping available, CART, ASL.**

**Outreach – Presenter:** Sandy shared travel experience and outreach due to “Face Me” pin.

**Action Item: She requests we contact “Beverly” and share what HLAA has done for us.**

**Discussion – Presenter:** Greg asked if there were any resources for locating accessible venues/activities. DeafReview and Captionfish were suggested.

**Action Item: None**

**Support positions – Presenter:** Karen discussed the need for a new webmaster, database person. John Allen is our Equipment/ALD’s support person.

**Action Item: Committee to decide needs and formats. Committee is ...?**

**Hospital Kits – Presenter:** Judi Carr will be leading a workshop about hospital kits at the convention. (John Waldo, Dean Olson and Christine Seymour will also present at the convention.)

**Action Item: None**

**Support positions – Presenter:** Karen expanded on job descriptions for webmaster and database person.

**Action Item: Volunteers needed.**

**Christine Seymour – Christine will be doing in depth training for caregivers in Sr. Centers. She can give CE for long-term care workers & staff development programs at retirement communities. She will conduct a 5 week course at Virginia Mason “Living Successfully with Hearing Loss”. :**

**Action Item: None**

**Discussion items:** HLA-WA will have a table at the Alzheimer’s Conference April 5<sup>th</sup>. HLOF proposal will be amended so money for scholarships will be given upfront. Greg needs an amplified stethoscope.

**Action Item: Amend HLOF proposal. Next Board meeting @ BAM May 4, 2013**

The meeting was adjourned at TIME?.

The minutes were prepared by Glenda J. Philio, Secretary, HLA-WA Board of Trustees.