

**HLAA-WA Board Meeting
October 27, 2018, 1:00 pm
North Bellevue Community Center
4063 148th Ave. NE
Bellevue, WA 98007**



Board Members Present:

Warren Weissman, President Jayesh Unadkat
Bill Collison Karen Utter
Cheri Perazzoli
Glenda Philio
Cynthia Stewart

Others Present:

David Hart, Captioner
Kate Jantz-Koprivnik, Board
member-elect
Larry Wonnacott, Board member-
elect
Erlene VanDerMeer
Diana Thompson

The meeting was called to order at approximately 1:00 pm by Warren Weissman, President. It was noted that the meeting room was looped and that David Hart would provide CART.

Election of 2019 Officers

The following officers were nominated and elected unanimously:

President: Cynthia Stewart
Vice President: Jayesh Unadkat
Secretary: Warren Weissman
Treasurer: Bill Collison

Minutes

The minutes of April 7, 2018 were approved as distributed.

Treasurer's Report

Bill Collison summarized the Treasurer's report, which was accepted as presented. HLAA-WA had current assets of \$74,264 as of October 19, down slightly from 2017. Assets included \$62,948 in checking and \$10,695 in money market, plus a small amount in bulk mail postage balance. Liabilities at the same date were approximately \$400. Year-to-date revenue was \$8,720. GiveBIG and ad income are both down compared to prior years. Expenses year-to-date were \$9,683.

Change of Address

The address we have been using is Karen Utter's home address, and it was agreed that it would be appropriate to obtain a post office box. After considerable discussion, it was agreed that Cheri Perazzoli will arrange a post office box in Redmond that she, her husband and Jayesh Unadkat can all access. There was discussion also of the registered agent. The Secretary of State filing for HLAA-WA identifies Bill Collison as the registered agent, but he is in the process of moving. Rick Faunt agreed by email to be the registered agent. Cynthia Stewart will file the necessary address and agent changes with the Secretary of State.

Communications

Warren Weissman will continue to produce the Sound Waves quarterly, and Cynthia Stewart will continue to produce the bi-monthly E-News. No substantial changes were recommended for either publication.

Strategic Plan

Due to the lengthy discussion prior to this point, Cynthia Stewart handed out copies of the strategic plan and proposed calendar and committee list for consideration and further development during the interim between this meeting and January. She reviewed how the plan was developed. Larry Wonnacott suggested that the mission statement be added, so that it is clear how the strategies relate to the mission. Related issues, such as committee chairs and Board calendar were held over to the next meeting.

Other Business

Diana Thompson has been called “Legislative Coordinator” and feels that is not the appropriate title at this point, since Cynthia will be the lead for the telecoil legislation this year. She represents HLAA at the Dementia Action Committee and should be called “Liaison” for that role. Cheri Perazzoli expressed great admiration for the work Diana has been doing on that group as well as on the Area Agency on Aging. Diana indicated an interest in being replaced on the Dementia Action Committee and it was noted that Michael Bauer will help in the near future if Diana can continue in that role a little longer.

There is an interest in setting up a method to donate online via the web site. Other revisions to the web site were also indicated. A web site committee will be formed to work with Jayesh on these.

Next Meeting

The next meeting will be in January, with a date to be set following responses to a schedule doodle.

The meeting was adjourned at approximately 3:00 pm.

Respectfully Submitted,

Cynthia Stewart, Secretary

Attachment: Treasurer's Report Summary

2018/04.07 Treasurer's Remarks (they reflect all transactions and subscriptions that have come to me)

First Quarter 2018 Income and Expense

Income:

\$1800 from on advertising subscription

\$30 in newsletter

Expenses:

\$1859 Newsletter expense

Balance Sheet:

\$75,152 2018.03.31

\$72,705 2017.03.31

Observations:

1. Our newsletter subscriptions are down by 11 (counting each one as \$10...some may have paid for two years last year)
2. No donations came in with newsletter subscriptions this quarter (last year we had \$375 by this time).
3. Expenses are lower because last year we had the joint meeting with Oregon.
4. IRS report has been submitted.

