

HLAA-WA BOARD OF TRUSTEES MEETING

MAY 4, 2013

BELLEVUE ARTS MUSEUM

Board Members Present: Karen Utter, Cheri Perazzoli, Judi Carr, Michael Bower, Lilia Smith, Rick Faunt, Wes Brosman, Kate Johnston, Elizabeth Jensen, Marsha Gladhart, Sandy Bunning, Greg Bawden, Don Gischer, Hilary Hilscher, Glenda Philio

Guest: Jana Brosman

Excused Absence: John Waldo

Items in red indicate an action item

Welcome and introductions: The meeting was opened by Karen Utter at 10:00 AM.

- Communication rules for the meeting were reviewed
- Nominations are coming up. All welcome.
- President's goals
- Board training will be ongoing. Lilia is working on a Board Member Manual. Oregon's manual is online.
- New members are a priority. Don shared Whatcom's experience with a membership drive.
- Review of HLAA-WA history

Board Responsibilities: Judi shared "Charity and Nonprofit Board Service in Washington State" guide.

Convention:

- Karen reviewed new logo requirements. Shirts will have new logo.
- Banquet tables need to be reserved ahead if we want to sit together

- Lilia is coordinating transportation information and roommates
- Lilia shared scholarships have been awarded

Treasurer's Report: Elizabeth presented the report. Motion to accept – Greg Bawden, Seconded - ? , Approved unanimously

Elizabeth will find out if the name on the bank account needs to be changed due to the new logo requirements.

Outreach: Cheri discussed:

- working with 4Culture
- “Give Big” fundraising opportunity 5/15 through the Seattle Foundation
- Bellevue Arts Fair (last weekend in July)
- CCAC (Collaborative for Communication Access via Captioning) is to visit Seattle October 13, 2013
- Ask for accommodations. Don't be afraid to complain. If dealing with a government agency – cc Eric Raff

Lunch

Minutes of last meeting (2/2/13): Motion minutes be approved- Hilary, Seconded – Marsha, Approved unanimously

Donations – Karen shared that the donation option on the Membership/Subscription form is working.

Karen and Judi will go to the Jubilee Health Fair

Meeting space is available in SW Washington to start a chapter. Need contacts.

Michael shared that curbside to gate assistance is available with TSA by pre-arrangement (1-855-787-2227) Ask for “**TSA Cares**” rep. This is not communicated to the airline. Flight assistance needs to be arranged with the airline.

Newsletter: Marsha reported the Summer newsletter is ready to go out.

Meeting planner needed and someone to set – up meetings.

Picnic – 7/13 Lake Boren Park (Newcastle) site available 8 AM – 8 PM

Hospital Kits: Judi reported Kits are \$10 post paid or \$8 if not mailed. Judi will make more buttons for outreach.

Nominations: Michael reported on nominations for Board vacancies.

Nominations requested. Kate will create link to nominations on website. There are 8 openings and Chapter Coordinator. Nominations due Aug 1st.

Outreach:

- Valley Medical Health Fair - Sandy
- “Can You Hear Me Now?” - classes at Swedish
- Outreach materials available from Cheri and Karen
- Picnic flyer available online

Website: Kate added a column. Discussion about changes to website. Kate, Judi, and Marsha will investigate proposed changes to determine cost and feasibility.

They will apply to HLOF for money to make website changes.

The meeting was dismissed at 3:20.

Respectfully Submitted,

Glenda Philio